

Kaplan International Vancouver

Name of Institution

3936

Institution Number

Dismissal Policy

Name of Policy

Effective Date

January 3, 2025

Revision Date

A student who may be expelled or suspended where a student:

- commits a criminal offence;
- violates the student code of conduct (see below) or school policy;
- has, in Kaplan's opinion, a poor attendance record (e.g. less than 80%, whether or not such attendance is in breach of any visa attendance requirements);
- is absent for 14 consecutive days without notification;
- fails to pay an amount they are directly or indirectly liable to pay Kaplan in order to undertake the program.

Student Code of Conduct:

You agree to abide by the student conduct rules and other policies while attending Kaplan. As part of Kaplan's commitment to our students' success, we seek to provide an optimal learning environment and expect students to conduct themselves in a manner that is considerate of those around them. Inappropriate conduct includes but is not limited to:

- disruptions to the learning environment (i.e. use of profanity, harassment, mobile phone use in classrooms, etc.);
- deliberate destruction, misuse, or theft of Kaplan property or the property of fellow classmates;
- serious or continuous breaches of any rules relating to the use of Kaplan accommodation;
- violence or threats of violence towards persons or property of students or Kaplan staff;
- improper use of email or Internet access;
- failure to comply with local copyright or criminal laws forbidding the misappropriation, copying or alteration of copyright-protected materials;
- failure to disclose medical/mental health pre-existing conditions.

The student will be provided with written notice of expulsion, with a maximum of 7 calendar days to provide documentation to support reversal of the decision, if appropriate. Any refund, if applicable, will be based on the last date of attendance and will be calculated according to our termination refund policies.

Where applicable, the immigration authorities will be informed.