

Dismissal Policy

Expulsion/suspension: A student who may be expelled or suspended where a student:

- commits a criminal offence.
- violates the student conduct code or school policy.
- has, in Kaplan's opinion, a poor attendance record (e.g., less than 80%, whether or not such attendance is in breach of any visa attendance requirements);
- is absent for 14 consecutive days without notification;
- or fails to pay an amount they are directly or indirectly liable to pay Kaplan in order to undertake the program.

In the event of a student's expulsion or suspension, the immigration authorities will be informed. The student will be provided with written notice of expulsion, with a maximum of 7 calendar days to provide documentation to support reversal of the decision, if appropriate. Any refund, if applicable, will be based on the last date of attendance and will be calculated according to our termination refund policies below.

If a student is expelled:

- before 10% of the instructional hours have been provided, 70% of the remaining tuition will be refunded.
- after 10% but before 30% of the instructional hours have been provided, 50% of the remaining tuition will be refunded.
- after 30% of the instructional hours have been provided, there will be no refund.

Student Code of Conduct:

You agree to abide by the student conduct rules and other policies while attending Kaplan. As part of Kaplan's commitment to our students' success, we seek to provide an optimal learning environment and expect students to conduct themselves in a manner that is considerate of those around them.

Inappropriate conduct includes but is not limited to:

- disruptions to the learning environment (i.e., use of profanity, harassment, mobile phone use in classrooms, etc.).
- deliberate destruction, misuse, or theft of Kaplan property or the property of fellow classmates.
- violence or threats of violence towards persons or property of students or Kaplan staff.
- improper use of email or Internet access.
- failure to comply with local copyright or criminal laws forbidding the misappropriation, copying or alteration of copyright-protected materials.
- failure to disclose medical/mental health pre-existing conditions.