



# KEEPING OUR SCHOOLS SAFE

## STUDY SAFELY WITH KAPLAN

We understand you will be excited – but also a little nervous – about your trip abroad. Below is a brief summary of some of the things we are doing to ensure your safety while you are in school and living in your accommodation.



## IN SCHOOL SAFETY

### Common areas and classes

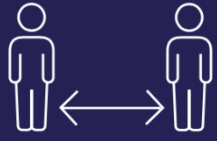
- Throughout the school, social distancing and hygiene will be reinforced with clear signage.
- Hand sanitizer will be available for all staff and students throughout the school.
- Room layouts will be altered to make it easier to keep a distance.
- We will be following the local government's rules for staff or students who show COVID-19 symptoms or who test positive for COVID-19.
- There will be regular deep cleaning to make the school as safe as possible.
- There will be restrictions on access to the school for anyone other than immediate staff, students and essential contractors.
- Microwaves and hot water will not be available – you will need to bring your own food, drink and water bottle.
- Protective screens have been installed at reception and other key points.\*
- Everyone in the school will be asked to wear a mask.\*
- Upon entering the school, all staff and students will have their temperature checked.\*

### Class management and timetables

- Schools are open Monday to Friday. Opening hours may vary between schools to avoid overcrowding on public transport and in lifts and lobbies.
- Timetables may be staggered to allow for different arrival times and social distancing.
- Main classes will be delivered face-to-face in school. Students already studying with us can choose to return to school or continue to study completely online.
- We will continue to offer online social program activities and will introduce outdoor trips as and when it is safe to do so and providers reopen.
- KITE testing and K+ Learning Clubs will continue to be online.
- K+ books will be provided as per normal, but you need to bring your own writing materials and notebooks.

\*Not applicable. for Australia and New Zealand

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## ACCOMMODATION SAFETY

### Homestay

The following information applies to students staying in UK, Ireland, and Canada:

- You will be allocated a single room, unless you are travelling from your home country with someone you live with and you request a shared room. No other room sharing is permissible under the current circumstances.
- You must inform Kaplan of any medical conditions which mean you are considered high risk so we can inform hosts and find the most suitable accommodation for you.
- We will do our best to provide you with access to a separate bathroom to the other household members. If this is not possible, the frequency of cleaning in the bathroom will increase and you will be asked to wipe down taps after using them.
- Our homestay hosts have been briefed on what to do if a student or anyone in their household presents with symptoms, and the Accommodation Team will be available to assist in such circumstances.

### Residence

- Primarily and subject to availability, we will place you in studio accommodation where you will have your own bathroom and kitchen.
- Where studio accommodation is not available, we will allocate you an ensuite room to minimize interaction with other students as much as possible.
- When availability for separate flats is limited, we will advise you on a kitchen timetable to help minimize interactions within the flats.
- Our residence partners have increased the frequency of cleaning throughout their buildings.
- Common areas such as gyms and games rooms are closed until further notice.
- Residence partners can assist with food shopping deliveries if you need to self-isolate. The Accommodation Team will help facilitate this if you need assistance.

## STUDENT WELLBEING

### Ongoing support

The Student Support and Accommodation Teams remain available to assist you with any queries during this time.

All information relating to our school safety may alter if and when travel restrictions ease in certain destinations.