



# KEEPING OUR SCHOOLS SAFE

UNITED KINGDOM & IRELAND

## HOW WE ARE KEEPING STUDENTS SAFE

We understand that students will be excited, but also nervous, about their trip abroad. Below is a brief summary of some of the things we have introduced in schools when required. Government regulations change and local rules may differ so the measures in place will vary depending on location and time of arrival.

### IN SCHOOL SAFETY

#### Common areas and classes

- Throughout the school, social distancing and hygiene will be reinforced with clear signage.
- All our schools will have floor markings which will provide clear guidance on social distancing measures.
- We have hand sanitizer available for all staff and students throughout the school.
- Room layouts have changes and furniture moved to make it easier to keep a distance.
- Everyone in the school will be asked to wear a mask
- Upon entering the school, all staff and students will have their temperature checked.
- There will be an intense deep clean schedule to make the school as safe as possible.
- Kaplan follows local government rules for staff or students who show COVID-19 symptoms or who test positive for COVID-19.
- Protective screens have been installed at reception and other key points.

#### Class management and timetables

- All main and elective classes will be taught in school, face to face whenever government regulations allow. Classes will be kept to an average of 8 students to allow for social distancing. Study clubs and social programme will remain online.
- Student timetables will be staggered to allow for different arrival times and social distancing.
- Students already studying with us can chose to return to school or continue to study completely online. Do note that students on a visa may be required to attend face-to-face if the schools is open.
- Schools will be open Monday to Friday.
- We will continue to offer online social programme activities and will introduce outdoor trips as and when it is safe to do so and providers reopen.
- KITE testing will continue to be online.
- K+ books will be provided as per normal, but students are required to bring their own writing materials and notebooks.

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## Homestay

- Students will be placed in single rooms only, unless two students who live together in their home country are travelling together and request a shared room. No other room sharing is permissible under the current circumstances.
- Likewise, hosts have informed Kaplan of any medical conditions which means they would be considered high risk so we can assess whether or not they host at this time.
- Under current government guidelines, students outside of agreed travel corridors will be required to self-isolate for 10 days upon arrival into the country. During this time, students should spend as little time as possible around other family members. Hosts have been asked to deliver meals to the students by placing food outside of students' bedrooms for them to retrieve.
- Students will inform Kaplan of any medical conditions which would mean they would be considered high risk so we can inform hosts and find the most suitable accommodation for them.
- We will do our best to provide students with access to a separate bathroom to the other household members. If this is not possible, the frequency of cleaning in the bathroom will increase and students will also be asked to wipe down taps after they have finished using them.
- Our homestay hosts have been briefed on what to do if a student or anyone in their household presents with symptoms and the Accommodation Team will be available to assist in such circumstances.

## Residence

- Primarily and subject to availability, we will be placing students in studio accommodation where they have their own bathrooms and kitchens thus minimising interaction with other students.
- Where studio accommodation is not available, we will begin allocating students in ensuite rooms in separate flats to minimise interaction.
- When availability for separate flats is limited, we will advise students on a 'kitchen rota' to help minimise interactions within the flats. Students will have access to their own bathrooms at all times.
- Our residence partners have increased the frequency of cleaning throughout their buildings.
- Common areas such as gyms and games rooms have been closed until further notice to help minimise areas of people congregating together.
- Residence partners are able to assist with food shopping deliveries to self-isolating students' bedrooms. The Accommodation Team will help facilitate this if a student requires assistance

# STUDENT WELL-BEING

## Self-isolation help

The Accommodation Team will be providing all new arrivals with a help sheet on self-isolation. This will include practical advice on what to do if you feel unwell, as well as advice on where to order food deliveries.

## Ongoing support

The Student Support and Accommodation Teams remain available to assist you with any queries during this time. We will also do all we can to help support students during this challenging time.

If you have any questions or concerns, please contact us on [accommodationUKI@kaplan.com](mailto:accommodationUKI@kaplan.com) and we will be glad to help.

