



Leysin Summer Camp 2020

Covid 19 Safety Guidelines

General guidelines

- Alpadia Language Schools has developed the following Covid-19 Safety guidelines to comply with the local and national obligations presented by the Swiss Federal Council, the State of Vaud (May 2020)
- These Federal and National recommendations stand for the minimum standard applicable during the 2020 summer camp season in Switzerland
- In some occasion, the Alpadia Covid-19 Safety Guidelines set an additional level of requirement to offer a better protection to our staff and students
- This sanitary plan applies for all, at any place and at any time respecting the hygiene rules described by the Swiss Federal Office of Public Health (FOPH)
- In parallel to this basic sanitary guidelines, Alpadia Crisis Management Plan is being updated regularly according to latest development
- Staff have received a Crisis Management training during their induction and have received a hard copy with their engagement contract. They recognize the importance of their role, understand their individual responsibility in the implementation of our security procedures and the consequences incurred in the event of non-compliance with these standards
- Parents, agents and local authorities can ask for receiving a copy of this Crisis Management Plan which will be send per email. Please send your request to info@alpadia.com
- ALPADIA continues to follow the advice from the federal and local governments. In case of changes, measures will be amended and updated accordingly

Welcome Day

- Parents and students will be welcomed in specific designated area to avoid concentration
- With the exception of Alpadia members and partners, adults won't be authorized to go beyond these reception areas
- Students will be informed about the safety guidelines rules that are applicable during their stay at the camp

Hygiene and temperature check-up

- Students will be asked to wash their hands multiple times per day; hand sanitizers will be available everywhere on the campus (rooms, cafeteria, classrooms, offices, corridors, elevators, etc.)
- Surface and hands disinfectant products will be available in classrooms, toilets and bathrooms, in the corridors of the bedrooms, in the cafeteria and during excursions and activities
- Official FOPH Posters showing barrier gestures will be displayed throughout the camp
- Students' and staff temperatures will be checked before every meal (three times per day) and the results will be stored on paper until September 30
- Temperatures will be monitored in case of medical demands
- Students will be asked to avoid handshakes or hugging and to cough or sneeze into a tissue or the crook of the arm

Classes

- Classes will accommodate a maximum of 15 students
- Teachers are invited to wear a mask but it is not mandatory
- Special attention will be paid to avoid physical exchange between students even if is not in any way an obligation of the FOPH



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Accommodation

- All students will be placed in single or double room occupancy
- Once assigned, bedroom changes will not be possible
- The premises are ventilated, cleaned and disinfected daily with disinfectants for surfaces
- Students and staff will be asked to disinfect the showers and bathrooms after each use
- We keep empty rooms available in case of quarantine need either for staff or for students

Transportation

- We will avoid public transportation whenever possible and walking will be privileged
- When not possible, students and staff are required to wear a mask
- For our private transfers, staff and bus/car drivers will be wearing a mask during transportation time

Activities and Excursions

- Indoor and outdoor activities and equipment are disinfected before and after each use by our staffs
- Any material that cannot be washed or disinfected must be removed (cushions, carpets, certain fabric games, etc.).
- Social distancing between kids is not requested
- Activity and excursion leaders will wear a mask when a 2 meters distance is not applicable

Free time

- Only free time inside the campus will be allowed this year. It will not be possible to leave the campus during free time

Staff and partners

- Vulnerable people or people in contact with vulnerable people in their private circle, as well as people who have been in contact with an infected person less than two weeks before their employment, cannot participate to the camp. They must confirm this in writing for their engagement
- ALPADIA will impose the same measure to its external partners (bus companies, accommodation providers, sport providers, etc) Our partners have committed in writing to comply with this obligation to work with us safely
- Staff will be trained on the hygiene measures and on how to handle emergency situation
- Staff will wear a mouth mask in case the social distance (two meters) with a student or with another member of staff cannot be guaranteed
- The teachers' room and its equipment will be disinfected regularly by the teams before and after each use. All disinfection equipment will be available
- Surfaces and hands sanitizers are available in rooms, in public areas, in classrooms and during excursions at all times
- Official FOPH Posters showing barrier gestures will be displayed in the rooms
- Every Sunday, before student's arrival, teachers and activity monitors will follow a specific training on hygiene rules, barrier gestures and crisis management. The training content is produced by Alpadia and the animation is done by the Camp Manager



ALPADIA
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from Kaplan International Languages

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Catering

- Students and staff will not eat at the same table
- Students will receive their personalized water bottle upon arrival
- The meals will be served by staff, no self-service
- Students will not be allowed to enter the kitchen
- Students are not allowed to share their meals or drinks

In case of COVID-19 suspicion

- In case of symptoms, student or staff will be immediately separated from the group and asked to wear a mask
- Quarantine rooms are available in Leysin in sufficient numbers
- In accordance with Federal and Cantonal guidelines, our doctor in Leysin will be contacted immediately for the management of the medical case
- From that moment, the only recognized authority is the one of the doctors and Alpadia will submit to this authority immediately and follow all recommendations
- In case of Covid19 positive test, families and agent partners concerned will be immediately contacted for presenting the next steps required by the local authority
- The student in the same bedroom will be placed in a separate room in quarantine with three temperature checks daily
- In accordance with Federal and Cantonal guidelines, Swiss residents tested positive to Covid-19 will have to leave the camp immediately under the supervision of their parents. Non-Swiss residents will be placed in quarantine under the supervision of the doctor and/or local medical authorities. This apply both for students and staff

Alpadia, in coordination with its stakeholders, is doing everything possible to protect its staff and students during the COVID-19 health crisis. An overview of the measures taken by ALPADIA and its stakeholders is listed above. However, despite all our efforts, we cannot guarantee zero risk.

By using our services, our customers, partners and staff appreciate our commitment to minimize risks and recognize our absence of responsibility in the event of a serious situation. Alpadia cannot be held responsible in this case.

These safety rules listed above are mandatory and any breach may lead to participants or staff being sent home without any right to compensation